



Bandrum Nursing Home – Job Application Form

Please complete all sections of this form carefully. The information you provide will help us process your application efficiently and ensure we have everything needed to consider you for a position at Bandrum Nursing Home.

Before you start, please make sure you have:

- 1) Your **personal and contact details**
- 2) Details of your **education and work experience**
- 3) Information for **two references**
- 4) Any **certificates or qualifications** you'd like to include

Your responses will be kept **strictly confidential** and used only for recruitment purposes in line with data protection regulations.

Identification Requirements

If invited to interview, please bring **three forms of identification** for PVG verification. All documents must be **originals** and **valid**.

If you have any questions or need help completing the form, please contact **Bandrum Nursing Home** at jobs@bandrum.co.uk.

Applicant Information

Full Name: _____ Date: _____
Last First

Address: _____
Street Address

_____ *Town Postcode*

Phone: _____ Email: _____
Mobile: _____

National Ins. No: _____

PVG Registration No: _____

NMC Registration No: _____ SSSC Registration No: _____

Driving License (Bandrum Nursing Home is not on a direct bus route): Yes/No

Do you have any connections at Bandrum Nursing Home? If so, please detail: _____



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Position applied for:

Care Assistant ☐
Senior Care Assistant ☐
Nurse Assistant ☐
Staff Nurse ☐
Charge Nurse ☐

Lifestyle Co-ordinator ☐
Domestic Assistant ☐
Kitchen Assistant ☐
Dining Assistant ☐
Porter ☐

Administrator ☐
Finance Administrator ☐
Maintenance ☐
Other: _____

Are you a United Kingdom (UK) national or Irish citizen? Yes ☐ No ☐

If you have answered 'No' above, you must answer these questions:

Please select the category that relates to your current immigration status/work visa. The status/visa will be subject to checking before interview.

EU Settlement Scheme ☐
Indefinite leave to remain ☐
Family member/Adult dependent ☐
Refugee (with right to work in the UK) ☐
Health and care worker ☐
Skilled worker ☐
Global worker ☐
Senior or specialist worker/Global business ☐
Mobility ☐

High potential student ☐
Student ☐
Graduate trainee ☐
Youth mobility scheme ☐
Temporary work ☐
Other: _____

Please supply details of any Visa you currently hold:

Does your Visa have a condition restricting employment or occupation in the UK? Yes ☐ No ☐

If there are restrictions on your VISA, please provide details:



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Secondary Education and Qualifications

High School: _____ Address: _____

From: _____ To: _____

	Nationals	Standard ...	A Level	GCSE	Higher	Advanced ...	SVQ
English	☐	☐	☐	☐	☐	☐	☐
Maths	☐	☐	☐	☐	☐	☐	☐
Sciences	☐	☐	☐	☐	☐	☐	☐
Computing	☐	☐	☐	☐	☐	☐	☐
Health & Food Technology (Home Economics)	☐	☐	☐	☐	☐	☐	☐
Physical Education (PE)	☐	☐	☐	☐	☐	☐	☐
Art/Drama/Dance	☐	☐	☐	☐	☐	☐	☐
History	☐	☐	☐	☐	☐	☐	☐
Modern Studies	☐	☐	☐	☐	☐	☐	☐
Language	☐	☐	☐	☐	☐	☐	☐
Business/Office Skills	☐	☐	☐	☐	☐	☐	☐
Geography	☐	☐	☐	☐	☐	☐	☐

Higher Education and Professional Qualifications

College/University: _____ Address: _____

From: _____ To: _____

Subjects	Qualification



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University

University/Institution – (Please enter the name of the University or College where you studied this degree):

Degree Name: _____

Date of Completion: _____

Bachelor of Science (BSc Nursing) ☐

Master of Science in Nursing (MSc Nursing) ☐

Bachelor of Nursing (BN / BNursing) ☐

Postgraduate Diploma in Nursing ☐

BSc Nursing with Specialization ☐

Doctor of Nursing Practice (DNP) ☐

BSc Midwifery ☐

Other: _____

Specialisation/Focus Area

Midwifery ☐

Adult Nursing ☐

Pediatric/Children's Nursing ☐

Mental Health Nursing ☐

Learning Disability Nursing ☐

Critical Care/Intensive Care ☐

Oncology Nursing ☐

Community/Public Health Nursing ☐

Leadership/Management Nursing ☐

Other Degrees:

Business/Management ☐

Lifestyle / Leisure / Recreation Management ☐

Finance/Accounting ☐

IT / Computer Science ☐

Administration/Office Management ☐

Education / Teaching ☐

Hospitality / Hotel Services ☐

Marketing / Communications ☐

Culinary Arts / Kitchen Management ☐

Health & Safety / Compliance ☐

Facilities / Maintenance / Engineering ☐

Other: _____



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References

Please list two professional references.

Full Name: _____ Relationship: _____

Company: _____

Address: _____

Contact email address: _____

Full Name: _____ Relationship: _____

Company: _____

Address: _____

Contact email address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:£ _____ Ending Salary:£ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:£ _____ Ending Salary:£ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐



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Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: £ _____ Ending Salary: £ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Rehabilitation of Offenders Act, 1974

Please provide details of **all** convictions of a criminal offence under the Rehabilitation of Offenders Act 1974 and the Rehabilitation of Offenders (Northern Ireland) Order 1978.

Date:	Offence:	Penalty:

Declaration

Data Protection and Declaration

The personal information collected on this form will be used for the purposes of recruitment and selection for the role(s) you have applied for, or for other suitable vacancies within Bandrum Nursing Home Ltd. If you are appointed, this information will form part of your employment record.

Your personal data will be processed in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 and will not be shared with any third party except where required by law or with your explicit consent. Recruitment records will be securely retained for up to six months after the closing date, after which they will be destroyed unless you consent to us keeping your details for future opportunities.

If you are invited to interview, any relevant criminal convictions or membership of the Protecting Vulnerable Groups (PVG) Scheme may be discussed to assess job-related risks. Details can be submitted in confidence to the Managing Director and will be handled securely in accordance with Disclosure Scotland's Code of Practice.

I confirm that the information I have provided is true and complete to the best of my knowledge. I understand that any attempt to provide false or misleading information may result in the withdrawal of an offer or, if employed, dismissal.

Signed:	Date:
Print name:	